Instructions for Poster Session Presenters

1. Poster session will be held on December 17th (Tue) from 12:50-14:20(90min.) at Room “Amethyst” and “Emerald” on the 1st floor of Tokyo Bay Maihama Hotel Club Resort.
2. Please prepare presentation materials (posters) in English.
3. At the presentation room, please find your poster number on the poster panel and mount your materials there. (We will announce your poster number around next week.)
4. We divide all the presentations into 2 groups (Group 1 and Group 2). (We will announce your group around next week.) Presenters of group 1 should stand in front of your poster 5 minutes before the poster presentation starts and are assigned a discussion time with participants for first 45 minutes. Presenters of group 2 are assigned second 45 minutes for a discussion.
5. Poster set up time: 7:30 am. -12:00 noon. December 17th
   Poster removal time: 1:00- 4:30 pm. December 18th
   Any posters remaining after 4:30 pm. December 18th will be removed and disposed of by the secretariat.
6. A ribbon for the presenters and pins for placing the posters are attached on the panel.
7. Poster panels are 90cm wide×210cm high. Please refer to the diagram below, and use large-sized characters for easy reading.
8. Other information
   We will give the proceedings and name badge at the Registration desk in front of Room "Opal" from 5:00 pm. on the first day of the conference.

For Inquiries please contact;
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